

# Surrey Ridge HOA Board of Directors

## Meeting Minutes

2 May 2022

Action items in **red bold** print

### Opening

- The 3rd 2021-2022 Board Meeting of Surrey Ridge HOA Board of Directors was called to order at 6:39 on 5 May 2022 at Journey Church by Jerry Cardwell.
- All board members were in attendance; Jerry Cardwell, Amber Paciotti, Ryan Peitzmeier, Valerie Miller, Ed Burns, Matt Woolly and Susan Cote.
- Minutes from 4/12/22 Board Meeting were unanimously approved.
- Date for Annual Meeting was discussed, board agreed on 30 June.

### Treasurers Report – Matt Woolly

- Budget was the focus of this board meeting.
- Zelle is set up and working well! This should help in collecting our dues.
- Line items on proposed budget
  - Board agreed to show \$6000 as our income goal and push for residents to pay dues this year.
  - Add note that goal is to send out newsletter 4 times/year. Estimated that cost to be \$220.
  - Deleted Office Supplies line.
  - Agreed to show half of PO Box fees each year, note that it is paid every other year.
  - Change "Legal, Filing & Bank Fees" line to "Secretary of State Filing and show \$10.
  - List out the possible Social Events to help support the \$2000 budget; Egg Hunt, Car Show, Surrey Ridge Stampede, Horse Parade, Movie Night, Barn Dance, Halloween Hayride, Christmas Caroling.
  - The Mowing estimated cost was discussed and agreed to add the \$1700 back in but note we will look for volunteers and only use funds if needed and as they are available.
  - Change "Riding Trails and Gopher Control" to "Riding Trails and Fire Mitigation". Ryan closed his action from last meeting in reporting he had

contacted his friend, Lane, and he will be able to provide his bush hog to help with the trail clean-up.

- Date was confirmed for 21 May for the first trail clean-up. **Susan to make sure it is on website.**
- Take out "Weed Control" line for budget and **Jerry to work with county to provide.**
- Note that the Neighborhood Clean-Up is held 2x per year
- Show \$30 for Arena Maintenance line. **Matt volunteered to repair the kickboards.**
- Add Flag maintenance line

### Discussion Topics

- Newsletter Publication and Review
  - Board members were all good with latest redlines. **Jerry to verify Annual Meeting date with Journey Church and Valerie will send newsletter and notifications to Patte.**
- Status on Facebook Page and Website
  - Valerie reported we could reactivate and update the existing page or develop a new one. Jerry has identified a volunteer who would be willing to work. **Jerry to provide name and contact to Valerie to work handover.**
  - Website needs refreshing and format updates. Same volunteer as noted above has volunteered to work the website. **Jerry to get her info to Susan also. Susan will set up a meeting to hand over.**
  - The intent would be for the Website and the Facebook page to complement each other and work together to get information and communication out to the neighborhood better.
  - It was suggested that this volunteer also run for the board as this is where most of the information for the web and Facebook is determined. **Jerry, Valerie, and Susan all to help recruit this volunteer.**
- Discussion on ACC
  - Marvin and Susan have volunteered to stay on another year.
  - As this would result in all 3 members rolling off next year it was suggested to look for one more volunteer to add at Annual Meeting so there is one member carry-over. **Action for the HOA Board members to help recruit new ACC candidate.**

- Vote on all 3 would be held at Annual Meeting.
- Equestrian Trails Map
  - **Board members to email comments to Jerry with suggested trail name changes.**
- Bylaws and Covenants
  - **Susan will send out documents in Word format and board members to mark-up with their comments and email to Jerry.** Jerry noted he does not plan to push for approving changes at this Annual Meeting, only to start the process to bring forward for vote at the 2023 Annual Meeting.
- NOTICE sign in Park
  - Sign has been taken so a replacement is needed. **Valerie will research how to replace and cost.**

**Next Board Meeting 6 June @ 6:30 at Jerry Cardwell's home**

**Meeting adjourned at 8:19 pm**